

# The Town of Goldsby

100 E. Center Rd., Goldsby, Oklahoma 73093

Phone: (405) 288-6675 – Web: <https://www.townofgoldsbys.com>



## APPLICATION FOR SUBDIVISION

Log Sheet for Preliminary or Final Plat

### STAFF USE ONLY

Date Received: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Proposed Subdivision Plat Name \_\_\_\_\_

<input type="checkbox"/> Preliminary Plat	_____ Total Plat Area (Acres)	_____ Total Number of Lots
<input type="checkbox"/> Final Plat	_____ Common Area (Acres / Sq. Ft.)	_____ No. of Common Areas
<input type="checkbox"/> Encroaches 100 – Year Flood Plain	_____ School District(s)	

Preliminary Plat - \$250.00 + \$5.00 X \_\_\_\_\_ (# of lots) = \$ \_\_\_\_\_ Total

Final Plat - \$250.00 + \$5.00 X \_\_\_\_\_ (# of lots) = \$ \_\_\_\_\_ Total

Location Details:

PART OF THE \_\_\_\_\_ OF SECTION \_\_\_\_\_ TOWNSHIP \_\_\_\_\_ RANGE \_\_\_\_\_

	<b>No. of Lots</b>	<b>Units</b>	<b>Acreage (Minus CA)</b>	<b>Gross Density (Avg. Lot Size)</b>
Single-Family	_____	_____	_____	_____
Multi-Family	_____	_____	_____	_____
Office / Commercial	_____	_____	_____	_____
Industrial	_____	_____	_____	_____

Water:	<input type="checkbox"/> Public	<input type="checkbox"/> Private	<input type="checkbox"/> Other _____
Sewer:	<input type="checkbox"/> Public	<input type="checkbox"/> Private	<input type="checkbox"/> Other _____
Streets:	<input type="checkbox"/> Public	<input type="checkbox"/> Private	<input type="checkbox"/> Other _____

_____ Name of Developer	_____ Name of Engineer
_____ Agent Name	_____ Agent Name
_____ Address of Developer	_____ Address of Engineer
_____ City, State, and Zip Code	_____ City, State, and Zip Code
_____ Email	_____ Email
_____ Phone	_____ Phone

Submit your Application and Payment to Town Hall located at 100 E. Center Rd. Goldsby, OK 73093

## Subdivision Preliminary Plat Submittal Checklist

### Application Requirements:

- Required Documentation:
  - SKETCH PLAT:
    - Prior to subdividing land, the owner or his representative shall request the Goldsby staff, chairman of the Planning Commission, and/or their appointed representative and any interested members of the Planning Commission to meet informally to review a sketch of the proposed subdivision, check zoning requirements for intended use and to help decide if it is feasible to continue the platting process.
      - Applicant must make this request.
  - PRELIMINARY PLAT:
    - See Subdivision Regulations for all details concerning Preliminary Plat design.
    - 1 Set of all plans in a digital format ( USB or .PDF via email to [Adam@TownofGoldsby.com](mailto:Adam@TownofGoldsby.com) ).
    - 4 full size and 2 half size copies of the Preliminary Plat.
    - One copy of a generalized statement, signed by the developer, describing the conditions existing on the present use, suitability for further development and potential effects of the proposed development on the area.
    - One copy of a statement, signed by the registered engineer preparing the plat, that to the best of their knowledge, designed the subdivision in accordance with subdivision ordinances, regulations and any approved exceptions of the Town of Goldsby.
    - A description of the improvements, (grading, paving, walkways, installation of utilities, ect.)
    - One copy of street improvement plans shall be furnished for each proposed street. The plans shall show the existing grades and proposed grades on the center line of the street and along the right-of-way lines of the street.
    - Preliminary plan for onsite waste disposal systems, including disposal sites for lands subject to flooding or sanitary sewers, with grade, pipe size and points of discharge.
    - Preliminary plan of the water supply and distribution systems, with pipe sizes and location of appurtenances.
    - Proposed fill or other structure-elevating techniques, levees, channels modifications or other methods to overcome flood or related hazards, and a statement describing their impact on existing development in upstream or downstream areas.
  - FINAL PLAT:
    - See Subdivision Regulations for all details concerning Final Plat design.
    - 1 Set of all plans in a digital format (USB or .PDF via email to [Adam@TownofGoldsby.com](mailto:Adam@TownofGoldsby.com) )
    - 4 copies (24x36) of proposed plat.
    - 1 copy (24x36) Mylar.
    - 2 copies of the improvement plans.

## Subdivision Preliminary Plat Submittal Checklist

- All information required on the Preliminary Plat, including, but not limited to regulatory flood elevations, boundaries of flood-prone areas, fills, flood protection works and areas subject to special deed restrictions.
- Floodway and floodway fringe areas.
- Final plans for sanitary sewers, with grading, pipe sizes and points of discharge.
- Final plans for paving and drainage systems, with grading, impacting, storage, and regulating structures, pipe, sizes and location of outlets. (Sidewalks included, if applicable).
- Final plans for any water supply and distribution system, with pipe sizes and location of appurtenances.
- Storm water management D.E.Q. permit for discharges associated with construction activities.
- D.E.Q. approved water improvements permit.
- Performance Bonds
- Maintenance Bonds
- One (1) Copy of the names and addresses of all property owners within a three hundred foot (300') radius of the exterior boundary of the property described in this application. The list must be current within 30 days of the submittal application.
- Signed and notarized Affirmation if property owner list is not certified by county assessor, or abstractor.

### Public Hearings:

There is one public hearing before the Planning Commission for consideration of a Preliminary Plat. Once the Planning Commission makes a recommendation, the developer may submit a final plat of the approved preliminary plat. A Planning Commission schedule of meetings is available at the Goldsby Town Hall.